



# NONGSTOIN COLLEGE

West Khasi Hills District

Nongstoin – 793119

Meghalaya

☎ : (03654) 202102

Website : [nongstoincollege.ac.in](http://nongstoincollege.ac.in)

Email : [nongstoin.college@gmail.com](mailto:nongstoin.college@gmail.com)

Included under 2(f) and 12B, UGC Act, 1956 and NAAC Accredited with Grade B (2.60 CGPA)



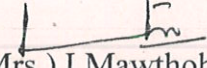
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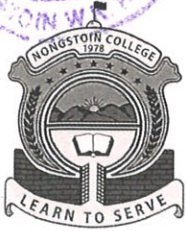
Dated Nongstoin the 2<sup>nd</sup> November 2022

## ORDER

As per Governing Body Meeting dated 28<sup>th</sup> October 2022 vide resolution No 03, the following Committees, Cells and Clubs of Nongstoin College is hereby approved for a period of 2 years with effect from 1<sup>st</sup> November 2022.

The Governing Body has also approved the roles and functions of each Committee, Cells and Clubs.

  
Dr (Mrs.) I Mawthoh  
Principal  
Nongstoin College, Nongstoin  
**Principal**  
**Nongstoin College**  
**Nongstoin**



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**List of Committees, Cells, and Clubs with duties and functions for the session 2022-2023 approved by Governing Body on 28<sup>th</sup> October 2022**

## **Academic Council**

**Principal, Vice-Principal, IQAC Co-coordinator and All Heads of Departments Arts/Science/Commerce**

## **Academic Committee**

Principal-Dr (Mrs.) I Mawthoh

Vice-Principal-Shri P L Marwein, HOD History

Members:

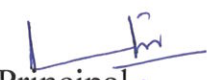
1. Smt K Lyngkhoi
2. Dr J V Marbaniang
3. Shri T Mawlieh
4. Smt R Syiemlieh
5. Shri P Dkhar

The academic committee is responsible for **imbibing the best practices to provide an improved academic system for the present and future students.** The committee is also accountable for practices, such as conducting academic award functions to honor students for academic excellence.

## Functions of Academic Committee

- Arranging teaching requirements for successful completion of academic programmes of the college and supervising the same periodically.

- Recommending the Governing Body for providing the necessary infrastructural, human resources and other requirements for progressing towards achievement of the vision of the college.
- Facilitating supervision of the functioning of computing and IT infrastructure, central library and other learning resources of the college.
- Facilitating promotion of research culture in the college through collaboration and corroboration among faculty.
- Encouraging collaboration with other academic institutes and industry.
- Creating a conducive environment for development of entrepreneurship.
- Ensuring discipline among students.
- Facilitating and supervising the co-curricular activities of the students.
- Recommending the Management for encouraging students with awards, stipends, scholarships, medals and prizes and so on.
  - Inspiring students to be creative and innovative and recommending management to encourage them with financial support towards the same.
  - Appointing committees from amongst the college teaching faculty and experts from outside, in order to sort out and advise on specific academic issues and consequently acting on the recommendations of such committees after due consideration.
  - Planning and executing the overall academic growth of the college by making recommendations to the Governing Body, wherever necessary

  
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## **Sports and Cultural Committee**

Chairperson - Dr. I. Mawthoh

Members:

1. Shri. W. Syiemlieh
2. Smt. E. Lyngdoh
3. Shri. S. Rynjah
4. Shri. B. Sanglyne
5. Dr. C. Thabah

## **Sports and Cultural Committee**

Composition: As decided by the Teachers Council

Tenure: 2 Years

Objective: To create and ambience for expression and development (for cultural affairs)

Functions:


1. This committee will conduct annual cultural competition
2. Arrange for cultural presentation on various college occasions
3. Prepare the students for cultural competition outside the college
4. Select student who are represent the college in off-campus platform
5. To promote and arrange extracurricular activities

6. To bring out the talents of students in the performing arts.

Objective: To create scope for cultivation of skill in games & sports

Functions:

1. The committee will arrange physical fitness programmes
2. arrange competitive sports programmes
3. prepare sports schedule for the year
4. escort college sports achievers to sports meet outside the college
5. arrange for regular use of multigym cum fitness centre
6. To provide healthy leisure time for every students.
7. Keeping stock of previous and current years' sports goods
8. Ordering sports goods in consultation with the Principal.
9. Arranging the venues for sports events in consultation with the Principal.
10. To recommend students to participate in the intra-or inter-college events .
11. To recommend attendance to students who have taken part in sports events
12. Sort out any issues taking place during matches (team selections, objections, etc).
13. Maintaining discipline in all events happening in and outside the college.
14. Maintaining records of sports events attended by students outside the college, within the University and outside.
15. Finalize the schedule of events for the whole academic year in advance in consultation with the Students' Sports Committee.

  
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## Skill devp committee

Chairperson - Dr I Mawthoh

### Members

1. Shri W Syiemlieh
2. Shri W Nonglang
3. Shri S Rynjah

## SKILL DEVELOPMENT COMMITTEE

Composition: As preferred by the Teachers Council

Tenure-2years

Objectives: The main objective of the Skill India programme is to provide adequate training in market-relevant skills. It also aims to create opportunities for the development of talent

1. To help students identify a skill for future development
2. Vetting of all skill training programmes of Govt. Departments as to its efficacy, usefulness, employability, economic viability etc.
3. To coordinate activities with other agencies for over all holistic development.
4. To obtain technical resources support other agencies
5. To organize conferences, symposia, workshops etc. for accomplishment of

  
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## EU Cell

Chairperson - Dr I Mawthoh

### Members

1. Dr T Marbaniang
2. Shri S Jahrin
3. Smt D.Nongdkhar

## E U CELL

Composition: As preferred by the Teachers Council

Tenure-2 years

Objectives: To uplift moral and spiritual development of students

### Functions:

1. To conduct regular meetings among students for moral and spiritual upliftment
2. To encourage students to motivate fellow students towards positive character building

  
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## **Electoral Club**

Chairperson - Dr I Mawthoh

Members

1. Dr B Mawsor
2. Shri Sunn

## **ELECTORAL CLUB**

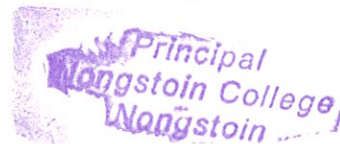
Composition: As preferred by the Teachers Council

Tenure-2 years

Function:

1. To look into the smooth functioning of various programmes conducted by different department in the College For example Adhaar card, Epic card, Electoral literacy programmes etc

  
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## Students Mentoring Committee

Chairperson - Dr I Mawthoh

### Members

1. A Lyngdoh
2. K Nongkseh
3. Dr O R Shangpliang
4. Dr C Thabah

## MENTORING COMMITTEE

Composition: As preferred by the Teachers Council

Tenure-2 years

Objectives : To provide a platform where experiences can be shared on a one to one informal basis, maintaining confidentiality to establish a trusting relationship, thus providing support to students at various stages in their course programme and career.

Functions:

1. **to accelerate the development of mentees.**
2. To providing mentees with guidance, advice and feedback from mentors with more experience than themselves.
3. To improved Personal and Career Development
4. To enhance study habits

  
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## Recording & Documentation and publicity committee

Chairperson - Dr I Mawthoh

### Members

1. Smt JMK Lyngkhoi
2. Smt K Nongkseh
3. Shri R L Nonglait
4. Shri W Mawsor

## RECORDS AND DOCUMENTATION AND PUBLICITY COMMITTEE

Composition: As preferred by the Teachers Council

Tenure-2 years

1. To maintain records of activities conducted by different departments in the college
2. To properly documentise reports of programmes held in the College
3. To give publicity for different events organized by the college with the direction of the Principal

  
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## HOSTEL COMMITTEE

Chairperson - Dr I Mawthoh

### Members

1. Smt K Lyngkhoi –Hostel Superintendent
2. Dr R Nongrum –Warden Girls Hostel
3. Shri P L Marwein –Vice Principal

Composition: As decided by the GB

Tenure: 3 years

Objective: To look after the hostel affairs

### Function:

1. This committee will take decisions regarding hostel administration
2. address problems regarding running of the mess of each hostel
3. hostel staff discharge duty with responsibility
4. recommend disciplinary measure in case of violation of rules by staff or students

  
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## Career and Counseling Committee

Chairperson - Dr I Mawthoh

Members

1. Smt K Nongkseh
2. Shri P Marwein
3. Dr H Kharbani

## CAREER COUNSELLING COMMITTEE

Composition: As determined by the Teachers Council

Composition: Tenure: 2 years

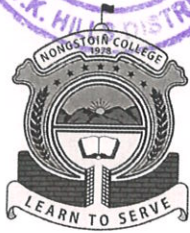
Objective: To guide students in the matter of career options, and also to promote entrepreneurship.

Function:

1. The committee will help learners explore career options
2. make assessment of students efficiency & groom them for job they are fit for
3. provide career guidance to students on the basis of their aptitudes & groom them for the jobs they are fit
4. invite commercial/ industrial organizations to the campus for conducting campus interviews and recruitment
5. promote self-reliance among students
6. select students for participation in recruitment drive organized by other institutions

  
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## Extension cell

Chairperson - Dr I Mawthoh

### Members

1. Shri B Wanniang
2. Shri E Sanglyne
3. Smt S Wahlang
4. Dr R Nongrum

## EXTENSION COMMITTEE

Composition: As preferred by the Teachers Council

Tenure-2 years

**Objectives:** the fundamental objective of the committee is to develop the students to renders their social services to the community

### Functions

1. To conduct local trips, Excursions, etc
2. To participate in various activities outside the College
3. To take part in Community service

  
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## Library Committee

Chairperson - Dr I Mawthoh

Members

1. Dr B Mawsor
2. Dr A Khardewsaw
3. Smt K Nongkseh
4. Dr D Kharbani
5. Shri R .L Nonglait
6. Shri T Mawlieh

## LIBRARY COMMITTEE

Composition: As determined by the Teachers Council

Tenure: 2 years

Objective: To enrich Library collection and improve usage

Function:

1. The committee will arrange for procuring subject wise books/magazines/journals
2. recommended measures for upgrading the library facilities
3. look after internet facilities
4. liaison between the library, the student and the faculty
5. strive for enriching stock with e-resources
6. ensure optimal use of library collection by students & staff
7. cause periodic stock verification

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## Eco Club

Chairperson - Dr I Mawthoh

## Members

1. Shri S Rynjah
2. Dr L Kharwanlang
3. I Marthong
4. Dr I Syiemlieh

## ECO CLUB

Composition: As preferred by the Teachers Council

Tenure-2 years

Objectives: To make students understand environment and environmental problems. To provide environmental education opportunities for students. To utilize the unique position of students for awareness and agents of change of the society at large.

## Functions

1. To conduct awareness spreading campaigns.
2. To conduct Special assemblies, Quiz and Poster Making Painting Competitions to celebrate Earth Day, **Swachhata Pakhwada, World**

**Environment Day, World Nature Conservation Day, Ozone Day, World Habitat Day**

3. Display Boards in classrooms.
4. Educational trips.
5. Rain water Harvesting.
6. Herbal garden.

  
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