Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**NONGSTOIN COLLEGE**
Name of the head of the Institution	**Dr Mrs Iaisan Mawthoh**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03645280353**
Mobile no.	**9436128321**
Registered Email	**nongstoincollege@gmail.com**
Alternate Email	**iaisanmawthohedu2014@gmail.com**
Address	**Nongpyndeng**
City/Town	**Nongstoin**
State/UT	**Meghalaya**
Pincode	**793119**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr Trilochan Dash**
Phone no/Alternate Phone no.	**03654295128**
Mobile no.	**9436940276**
Registered Email	**trilochanpolsc@yahoo.com**
Alternate Email	**fivestar.dkhar@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/generatePDF_aqar/eyJpdiI6IkozNzJvTHZDeHllWEhETzI2dHlBb1E9PSIsInZhbHVlIjoiTitFK3hleEgyMXJtbFUweklUZitndz09IiwibWFjIjoiNDU0MzFlYTZmZmQ0NjMxZTdkNGM0OGY3Zjc0MmRkOWNkMDQwZDNlNzNhNTdkN2IxZT

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://nongstoincollege.ac.in/2021/08/30/academic-calendar-2019-2020/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.60**	**2016**	**25-May-2016**	**24-May-2021**

6. Date of Establishment of IQAC	**10-Sep-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
No Data Entered/Not Applicable!!!		
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Creation of Examination Committee for Looking after both Internal and External Examination 2. Shri W.Mawsor is nominated as coordinator for Music Institute 3.Organise Book fair in College Premise 4. Organise Graduation day for felicittaion of both successful students and Teachers completed Ph.D

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Reforms in Examination System	Creation of Examination committee for looking after both Internal and External Examination System
Creation of Post of Co-ordinator for	Shri W.Mawsor is nominated as Co-

Music Institute	ordinator for Music Institute
Planning for Book fair	Organized Bookfair for first time in College Premise
Inauguration of College Academic Building and Library building and Others	Chief Minister graces the occasion and inaugurates it.
Organization of Graduation Day	Organised graduation day for felicitation of both successful Graduate students and Teachers who had completed Ph.D.
Improvement plan for teachers	Mechanisms was made for imImprovement of teachers quality in Teaching-Leaning process
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	01-Apr-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	06-Mar-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Nongstoin College is being affiliated to North Eastern Hill University; follow the curriculum given by the university. Curricular aspects of the courses taught at Nongstoin College are governed by North Eastern Hill University Ordinance and guidelines. For the effective implementation of the curriculum along with these the broad vision and goals of college are kept in mind. The vision and mission of the college are corroborated with the objectives of the College as well as society and also reflects the commitment of the Institute towards holistic development of the students and inculcating the social and

human values in them through academic, co-curricular and socially meaningful activities. The college vision, mission and objectives are communicated to all stakeholders through college website (www.nongstoin.college.ac.in), college magazine and admission prospectus. The academic committee prepares academic calendar which is duly approved by the committee and communicated to the various heads of the departments for smooth and effective implementation of the curriculum. The departments distribute courses to different teachers as per the time table and prepare time table. The teaching plan is prepared by respective departments. The college infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum and pedagogy. The college has well-equipped laboratories and classrooms with projection facilities for both faculty and students. The renovated well-stocked college library is available for both teachers and students to meet their academic requirement. The college has also a provision to collect feedback from both teachers as well as from students for continuous development in all the aspects.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate in Traditional Music	Diploma in traditional Music	01/07/2019	1	self Employability	Nil
Certificate in Western Music	Diploma in computer	01/07/2019	1	self Employability	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	72	37

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany	15
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
In order to ensure constant growth of the institution and progress of the students, we have put an effective feedback mechanism in place that collects, analyses and implements/ suggestions from the students to make academic, infrastructural and policy improvements in the college. The feedback is collected from the students through distributing feedback forms in the year 2019-2020 in a Google form in a standardized format. The form is sent through email to the students. This feedback is analyzed to develop the roadmap for the academic year ahead and align the interests of various stakeholders with the institutional interests. The analysis of such feedback is done on an institutional level and also at the same time communicated to the respective departments for the appropriate actions to be taken for the welfare of the student community. The college has also made many infrastructural improvements to provide bigger, better equipped classrooms to the students and fulfill all necessary requirements of space. Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their satisfaction. Accordingly, continuous review of infrastructure and learning resources is carried out by the IQAC Cell and submitted to the Principal.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Accountant & Business management	40	11	2
BSc	PCB/CBZ	240	40	20
BA	Literature, Humanities and Social Science	400	420	396
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	418	Nill	44	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
44	30	13	12	Nill	Nill

View File of ICT Tools and resources

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College not yet initiate till date

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
998	40	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
6	6	Nill	Nill	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	BA 2 Semester	01/05/2020	01/10/2020
BSc	Nill	B Sc 5 Semester	01/11/2019	03/08/2020

BSc	Nill	B Sc 3 Semester	01/11/2019	03/08/2020
BSc	Nill	B Sc 1 Semester	01/11/2019	03/08/2020
BCom	Nill	B Com 5 Semester	01/11/2019	03/08/2020
BCom	Nill	B Com 3 Semester	01/11/2019	03/08/2020
BCom	Nill	B Com 1 Semester	01/11/2019	03/08/2020
BA	Nill	BA 5 Semester	01/11/2019	03/08/2020
BA	Nill	BA 3 Semester	01/11/2019	03/08/2020
BA	Nill	BA 1 Semester	01/11/2019	03/08/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per North Eastern Hill University Assessment parameters, Students evaluation is divided in to two assessment levels Internal Assessment for 25 marks (institute level) and Semester End Exam for 75 Marks conducted by university. Internal Assessment is conducted subject / Department wise. For the continuous internal evaluation students' performance in unit tests, projects, assignments etc. are consider as parameter for internal assessment. Internal assessment in institute is transparent, flexible and robust. The institute follows the regulations of North Eastern Hill University for the internal evaluation process of the theory practical subjects. This process has been conveyed to students and parents during the orientation program at the beginning of every academic year. Similarly every department organizes a semester wise orientation program with students the first week of the beginning of every new semester. The tests are conducted internally subject wise for more than 2 times as to give fare chance to the absentees due to permissible circumstances and bring students under uniform internal evaluation system. The assignments and project topics are given on the basis of student's capacity and to bring out the best as per their intellectual competence. Slow learners are permitted to improve their marks by redoing the experiment/ project/ assignment / tests, if they have scored low. Department heads are fully empowered to suggest the re-assessment of the total marks by the approval of department faculty members. All the grievances, issues, difficulties related to internal marks are resolved at the department level by the HOD. Any unsolved dispute at the department level will be brought to the notice of Principal. Such issues are rare in nature. The process of internal evaluation starts at the classroom level. Subject teachers evaluate the preparatory answer scripts and discuss with the students in the class room or sometimes calling personally on how to improve the answers.. Theory paper marks are displayed by the program heads on the department notice board after the University declares the result.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution use to prepare academic calendar in every year and also high light about examination system in both internal and external in the Academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	English	38	18	47.36
Nill	BA	Khasi	37	16	43.24
Nill	BA	Education	36	14	38.88
Nill	BA	Economics	31	17	54.83
Nill	BA	Political Science	31	15	48.38
Nill	BA	Geography	13	6	46.15
Nill	BA	Sociology	30	13	43.33
Nill	BSc	Botany	2	2	100
Nill	BSc	Chemistry	3	2	66.66
Nill	BSc	Mathematics	3	3	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	0

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	Nill	Nill	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	2	0
National	Political Science	1	0
International	Chemistry	1	0
International	Zoology	1	0
International	Biochemistry	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2020	0	0	Nill
NIL	NIL	NIL	2019	0	0	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2020	Nill	Nill	Nill
NIL	NIL	NIL	2019	Nill	Nill	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	26	14	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
DISASTER TRAINING	NSS, Nongstoin Unit	2	40
NSS Orientation Programme for the Newly Enrolled NSS volunteers	NSS, Nongstoin Unit	5	105
cleaning drive at Upper New Nongstoin Village	NSS, Nongstoin Unit	2	65
observation of Swachhta Pakhwada at Nongstoin College campus	NSS, Nongstoin Unit	2	30
tree plantation drive at Nongstoin college campus	NSS, Nongstoin Unit	3	80
observation of International Yoga Day at Nongstoin College	NSS, Nongstoin Unit	2	30
Street Cleaning Drive from college campus to nongstoin market	NSS, Nongstoin Unit	3	82
Observation of World Environment Day	NSS, Nongstoin Unit	4	95
cleaning drive at the college campus	NSS, Nongstoin Unit	3	86
cleaning drive at New Nongstoin Village organized by NSS Unit Nongstoin College	NSS, Nongstoin Unit	3	88

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students

				Benefited
NIL	NIL	NIL	Nill	

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swatchha Bharat Abhiyana	NSS, Nongstoin Unit	cleaning drive at New Nongstoin Village organized by NSS Unit Nongstoin College	3	88
Swatchha Bharat Abhiyana	Nill	cleaning drive at the college campus	3	86
Celebration of International Events	Nill	Observation of World Environment Day	4	95
Swatchha Bharat Abhiyana	Nill	Street Cleaning Drive from college campus to nongstoin market	3	82
Celebration of International Events	Nill	observation of International Yoga Day at Nongstoin College	2	30
Environmental Day	Nill	Tree plantation drive at Nongstoin college campus	3	80
Swachhta Pakhwada	Nill	Observation of Swachhta Pakhwada at Nongstoin College campus	2	30
Swatchha Bharat Abhiyana	Nill	cleaning drive at Upper New Nongstoin Village	2	65
National Service Scheme	Nill	NSS Orientation Programme for	5	105

		the Newly Enrolled NSS volunteers		
Disaster Management	Nill	DISASTER TRAINING	2	40

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
57.6	47.96

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added

Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Fully	NIL	2019
NIL	Partially	NIL	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18469	3730168	264	206132	18733	3936300
Reference Books	784	2733330	Nill	Nill	784	2733330
Journals	18	54000	Nill	Nill	18	54000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	54	25	0	2	1	2	0	100	30
Added	0	0	0	0	0	0	0	0	0
Total	54	25	0	2	1	2	0	100	30

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	[NIL](NIL)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary

component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
12.04	2841331.5	5.96	619164

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Academic committee and other committees are constituted to discuss the modalities for maintaining and utilizing physical academic and support facilities such as space, building, laboratory, sports ground, computers, class rooms etc. and ensure available infrastructure is in tune with its academic excellence. The College ensures the maintenance and upkeep of all infrastructural facilities on a regular basis. The teacher and staff are in the college to supervise the cleanliness, hygiene, sanitation, water supply, electricity and laboratories within the campus.

http://nongstoincollege.ac.in/2021/12/13/2313/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Post Matric, Minority, Renewal	105	0
b)International	NIL	Nill	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	Nill	Nill
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIl	Nill	Nill	NIL	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	BA Economics ,Nongstoin College	Economics Honours	NEHU, Shillong	Master of Arts in Economics
2019	1	BA History Nongstoin College	History Honours	NEHU, Shillong	Master of Arts in History
2019	1	BA Sociology Nongstoin College	Sociology Honours	IGNOU, Shillong	Master pf Arts in Rural Development
2019	1	BA Khasi Nongstoin College	Khasi Honours	NEHU, Shillong	Master of Arts in Khasi
2019	1	BA Education Nongstoin College	Education Honours	SYNOD COLLEGE	Master of Arts in Education
2019	3	BA Engliam Nongstoin College	English Honours	William Carey University	Master of Arts in English
2019	2	BA Political SC Nongstoin College	Political Science Honours	SYNOD COLLEGE	Master of Arts in Political Science
2019	1	BA Political Science Nongstoin College	Political Science Honours	NEHU, Shillong	Master of Arts in Political Science
2019	1	BA Sociology	Sociology Honours	NEHU, SHillong	Master of Arts in

		Nongstoin College			Sociology
2019	2	BA,Nongstoin College	English Honours	IGNOU, SHillong	Master of Arts in English

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill
Any Other	Nill

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nill

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nill	Nill	Nill	Nill
2020	NIL	International	Nill	Nill	Nill	Nill

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council help the College in various committees in order to organize different activities such as Fresher's meet, orientation programme, college week, student seminar, celebration of national and international events, cleanliness drive, awareness programme, etc., besides sensitizing the administration of their problems and requirements from time to time. However, due to Covid-19 pandemic, it is very difficult to organise for the current academic year.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?
Yes
The Alumni Association was registered in the year 2018. Since inception, there was no contribution from their end.

5.4.2 – No. of enrolled Alumni:
25

5.4.3 – Alumni contribution during the year (in Rupees) :
0

5.4.4 – Meetings/activities organized by Alumni Association :
NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

As a Grant-in Aid educational institution, the College conducts its audit process in accordance with the existing guidelines as prescribed. Auditing is done by internal as well as external agencies. Accordingly, internal auditing is done by an internal auditor who is duly approved by the Governing Body and a statutory auditor who is jointly approved by the Governing Body and the Government of Meghalaya. The external audit is conducted by Directorate of Audit, Examiner Local Fund Accounts (ELFA), Govt. of Meghalaya. The Accounts Section of the College prepares the replies of the audit paras which are placed before the Governing Body.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	**Being an affiliated part of North Eastern Hill University, the College implements the curriculum developed and assigned by North Eastern Hill University and passed by the Academic and Executive Council of the University. The parent department involves there respective subject teachers in the formulation and improvisation of curriculum and prepare the list of related reference books. In all parent departments, faculty members from our college have actively participated as members in Curriculum Development Committee, Committee of Courses and some as members of Board of Research Studies (BRS).**
Teaching and Learning	**The college also facilitates and supports learning by encouraging**

	students to use the existing infrastructure. The computer systems are available in the computer lab as well as in the library to facilitate the students for preparing their projects, presentations, assignments, etc. and also to get access to the information.
Examination and Evaluation	The process of evaluation is divided into two parts. 25 weightage is given to the Internal Assessment and 75weightage is given to External Evaluation of semester end exams. Internal assessment includes 15 marks from Unit Test and 10 Marks from Assignment. There is very little scope to change process of evaluation at the College level as it is all mandated and managed by the University. However, the evaluation of semester end exam papers is done by the teachers who are part of the affiliated colleges of University.
Research and Development	The college teaching staff can avail study leave for the Ph.D., postdoctoral research work, training programmes and workshops as per the rules and regulations of the State Government rules. The faculty members are always encouraged to attend and organize the seminars, conferences, workshops, symposiums and other academic events for their academic enrichment and institutional excellence. In addition, the faculty members are encouraged to apply for both minor and major projects as sponsored by the both UGC and ICSSR or any other funding agency.
Library, ICT and Physical Infrastructure / Instrumentation	The College Library is a vast repository of both Text and reference for the benefit of the students and academic staffs. Computer and Internet facility is made available to the faculty members and students in the campus. N-List programme of INFLIBNET to provide off site access to various e- Journals and e-books etc.
Human Resource Management	Human resources are managed as per the University Guidelines and the established administrative practices. Faculty members are encouraged to attend orientation/refresher courses, undertake research and attend seminars, conferences, workshops, symposiums etc. and engage students with them.
Industry Interaction / Collaboration	In the current academic year due to pandemic, the institute is unable to

	collaborate with other institutes for student exchange programme and other related areas for improvement of their academic competencies for job related areas.
Admission of Students	Admission committee is a core committee of the college. It consists of teachers-in-charge of various Departments along with the Principal and office staff. The admission notification is duly advertised both in website as well as in the notice board as soon as the result was declared by the MBOSE, Government of Meghalaya. Since it is one of the premier colleges in the district headquarter, the college try to accommodate all the students without depriving the rural tribal poor and disadvantageous students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The staff is governed as per the rules and regulations framed by the Directorate of Higher Technical Education department, Government of Meghalaya and North eastern Hill University from time to time. The information technology is used through emails, online procedures and uploading of the information on the college website. The staff and student data system is in operation.
Administration	The College administration tries to take teaching, nonteaching staffs and students on the board. It receives regular feedback and anonymous complains to ensure good governance. The College administration also uploads all the required information on the official website to maintain transparency from time to time. Notices and information related to various activities of the College are disseminated via online medium i.e.emails, WhatsApp, Facebook, etc. to make the communication more effective.
Finance and Accounts	The finance and account of the college are maintained and managed meticulously. The regular audits are done to observe financial discipline. In order to maintain transparency, direct payments through RTGS are made for all the purchases and honorariums. In addition, the Public Financial

	Management System (PFMS) is also operational in the College for processing payments, tracking, monitoring, accounting, reconciliation and reporting for central funded agencies.
Student Admission and Support	The College has to follow both online and off line process of admission due to lack internet and banking facility in remote areas of West Khasi hills district in the state of Meghalaya. The process of payment of admission fees and examination fees and other is handled through both offline and Online Payment mode.
Examination	The examination form, admit cards and roll numbers are assigned to the students through online process which is managed by the Examination Branch of the North Eastern hill university. There is no scope of change in the examination process by the College as it is all managed by University itself.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nill	NA	NA	Nill
2020	Nill	NA	NA	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NA	NA	Nill	Nill	Nill	Nill
2020	NA	NA	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Attended Refresher Course,HRDC,NEHU,Shillong	1	11/11/2019	24/11/2019	13
Attended Research Methodology programme organsed by Dept. of Education NEHU Tura Campus	1	14/10/2019	19/10/2019	6
Capacity building for PSTE, IST and teacher educators organized by centre for professional Devnt.of Teacher Educators School of Education	1	03/12/2019	04/12/2019	2
Attended On line Faculty development Programme 1	1	09/07/2020	11/07/2020	3
Attended On l ineInternationa l Faculty development Programme	1	20/07/2020	26/07/2020	6
Attended 6-Day Nationa Online Workshop on Teaching of English	2	17/10/2020	23/10/2020	6

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	Students Welfare

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is done after every year where the auditing team checks the

income received from the students which is recorded in the cash and ledger book and reconciled with the fees that is to be received according to class wise. Cash book is checked with the help of bank statement and vouchers maintained by the institution along with physical cash verification. Reports of Income and Expenditure statement is submitted to the Chattered Accountant who prepared the financial statement and other reports for the institution. Every three years external audit is conducted by the Local audit department of government of Meghalaya.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

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6.4.3 – Total corpus fund generated

1982137

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Many points of agenda were discussed during the meeting to improve the College in many areas like infrastructure, discipline, extracurricular activities and performances of the students. The College always invites suggestion for improvement from the parents and the stakeholders. 2. Communication of views which the students were hesitant to share to the teachers about the College and the department through the parents. 3. Interpersonal interaction also took place between the parents and the concerned subject teachers out of which the parents were able to find out about their ward's attendance record and their performance in the recently concluded examination.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Opening of BSC and BCOM stream 2. Construction of more class rooms 3. Student Toilet 4. Library Automation

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	NAAC Workshop for Second Cycle	15/10/2019	15/10/2019	15/10/2019	27
2020	Training on Library Automation	10/12/2020	10/12/2020	10/12/2020	9
2020	Webinar on Effect of Traditional Governance System in Meghalaya	18/09/2020	18/09/2020	18/09/2020	90

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The College also initiated in tree plantation not only within the College campus but around the College vicinity too.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	Nill	Nill	Nill	NA	NA	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)

BNA	Nill	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	Nil	Nil	Nil

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Maintaining dustbin for used plastic bottles which are taken for recycling. 2. Plantation of medicinal plants and fruit trees 3. The College has ensured the electrical wiring of the College campus based on the prescribed code to prevent 'transmission loss' of energy due to inferior quality of electrical wires and appliances. 4. Generator facility for Back up electricity without disturbing academic activities

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-1: 1. Title of the Practice: Monthly Assembly 2. Goal: The main objective of Morning Assembly is to impart value education among students and staff and at the same time to disseminate information and activities of the College to all the students and staff of the College. It also aims at making each one to be disciplined in each and every area of life and also to imbibe the core values of the College as it is reminding us about the motto of the College 'learn to Serve'. The assembly helps in creating a bond among students to unite in a single platform, to inculcate a feeling of loyalty to one and all and the Institution as a whole. It also develops the spirit of participation. 3. The Context The Monthly Assembly is quite relevant, as it helps in transmitting information to all members of staff and students through a single announcement, to keep all those associated in the College well informed about the various activities of the College. This get-together avoids discrimination and unrest among students as there is familiarity with one another. 4. The Practice It is a harmonious and healthy practice followed since the year 2000 onwards. The College conducts monthly assembly on the first week of every month at 1.00 pm in the College premises. The programme details of the assembly are: The assembly was chaired by student of various classes on a rotation basis. (a) Bible reading Prayer by students (b) Important announcements by the Principal (c) Short Speech by a Teacher (d) Closing Prayer (e) College Anthem 5. Evidence of Success The Institution initiated to conduct the monthly assembly in order to encourage students to build up leadership qualities, enhance spiritual and moral values, ability to express their hidden talents. The compliance of dates and schedules by one and all in the Institution itself is an evidence for success of this practice. All are abreast and updated with information. 6. Problems Encountered and Resources Required To sum up, the Monthly Assembly creates a strong bonding among the student community, all united in a feeling of loyalty towards their institution. The prayers and moral teachings help in the holistic development of the students, making them not just to be a good student but more importantly, a good human being. 7. Contact details Name of the Principal: Dr (Mrs) Iaisan Mawthoh Name of the Institution: Nongstoin College P.O: Nongstoin Pin Code: 793119 Accredited Status: B (CGPA 2.60) Work phone: 03654 202102 Website: www.nongstoin.College.ac.in Mobile: 9436128321 Fax: NA E -mail: nongstoin.college @gmail.com Best Practice-2: 1. Title of the Practice: Community Service 2. Goal: The main objective is to create awareness and community engagement through training 3. The Context In tribal society, the students are highly ignorant about the problems of the society where they live. Therefore, it is realized that the students must be sensitized about the society by engaging themselves in various extension activities as the

Institution believes in it. 4. The Practice The motto of the college is 'Learn to Serve'. Therefore both teaching and student community tries to inculcate the spirit of providing service in various ways. 5. Evidence of Success The following are the outcomes of the success. 1. The villagers got awareness on various themes and fields. 2. The volunteers and villagers got motivation from various resource persons. 3. Volunteers were able to excel in professional skills such as leadership, communication, team work, organization, coordination, cooperation, rapport building, reporting and so on. 4. The student and farmer community got benefit through various schemes. 6. Problems Encountered and Resources Required Fund mobilization to organize events is the major problem for the College. 7. Contact details Name of the Principal: Dr (Mrs) Iaisan Mawthoh Name of the Institution: Nongstoin College P.O: Nongstoin Pin Code: 793119 Accredited Status: B (CGPA 2.60) Work phone: 03654 202102 Website: www.nongstoin.College.ac.in Mobile: 9436128321 Fax: NA E -mail: nongstoin.college @gmail.com

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Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://nongstoincollege.ac.in/2021/12/14/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the College includes aims to provide knowledge of the highest standard and achieve excellence. To foster the spirit of love, compassion, universal brotherhood and patriotism through the ideal of tolerance of diversities within the society and thus fulfil the institution's motto, "Learn to serve". To facilitate holistic development of the younger generation, which includes physical, mental and spiritual wellbeing moral values are taught and practised in the College campus. The students get requisite lessons that keep their minds ignited for seeking knowledge and are motivated to do well in every sphere of their life. One distinctive practice of the College is the daily morning assembly which is taken up for 15 minutes before the classes commence. It is an effective mechanism for maintaining discipline, nurturing leadership abilities, exposing hidden talents of the students and punctuality. Extracurricular activities are conducted in the College which gives a platform to the students to display their talents and potentialities. And in this regard, clubs based on variety of activities have been formed. The College also consists of various committees which look after the welfare of the students and cater to their needs. The Counselling Programme that has been initiated by the College has also made a positive impact especially on the personal development of the students. The close relationship formed between the teacher and the students has helped the students to feel connected to the College as a member of the fraternity and not just as a mere student with a daily class routine. In the process of the mentoring, the mentors are able to learn more not only about their personal interests but also about the challenges that they face both as a student and as a member of the society. And accordingly, the respective mentors try their best to offer their guidance and if necessary, they are also referred to the teacher Counsellor.

Provide the weblink of the institution

http://nongstoincollege.ac.in/2021/12/14/institutional-distinctiveness/

8.Future Plans of Actions for Next Academic Year

1. To conduct national seminar and workshop. 2. Computer Training of the office staff so that they are able to efficiently handle the automation of the online administrative work 3. To introduce vocational courses 4. Implementation of

Management Information System in an effective way. 5. To take Career Guidance and Counselling programme frequently. 6. Reaffirmation of the existing committee and clubs of the College. Infuse social compatibility and inculcate civic sense and core values of life through various activities to be initiated by the clubs. 7. To Introduce mentoring Programme